

***Central Wisconsin Community Action Council, Inc.***

**EPF&A Committee Meeting Minutes**

***June 10, 2016***

***Present:*** Dave Singer, Donna Maly, Muriel Harper, and John Earl

***Excused Absence:*** Charlie Krupa

***Staff:*** Fred Hebert and Donna Lynch

***Guests:*** None

1. John Earl called the meeting to order and roll call was taken with four members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the May 13, 2016 EPF&A Committee meeting.
3. George Thompson left the agency for a different job; Larry Jepson, Weatherization Crew Worker hired; and Amber Olson, Summer Lunch Program Intern hired.
4. Fred mentioned our pre-audit report from WIPFLI was very positive; WIPFLI will present at our June Board Meeting.
5. Fred shared a letter from the head of the Department of Children & Families which was sent to State Representatives who supported WISCAP's position on the Skills Enhancement Program. They have decided to contract with all Community Action Agencies for another year, however the State will administer the program instead of WISCAP.
6. A meeting was requested with the management company of Kenwood Properties, however no response was received. Fred will pursue.
7. Committee members reviewed nominations for our upcoming board meeting.
8. Volunteers from Harvest Church in Beaver Dam have put in many hours painting the Women's/Families Shelter on Beaver Street.
9. Fundraising letters were sent out in Beaver Dam in March to generate more donations, however only two responses were received back. Muriel reported the Beaver Dam American Legion Auxiliary is doing a peanut butter and jelly food drive.
10. Our 17<sup>th</sup> Annual Golf Classic held on June 9<sup>th</sup> was a success and generated at least \$7,500.
11. The grant application for our Mauston Apartment Building Project was submitted to the State of Wisconsin, Division of Housing on Monday.
12. We are considering another bus trip to Lambeau Field sometime this summer.
13. Time changes for committee meetings include the PBP meeting at 10:30 am and the EPFA meeting at 11:30 am.
14. Meeting Adjourned – Next Meeting – July 8, 2016